

Minutes
Historic District Commission Meeting
Tuesday, September 16, 2014
Town Hall Meeting Room, Old Town Road
7:00pm

Present: Members: Chair William Penn, Vice Chair Martha Ball, Douglas Gilpin, Mark Vaillancourt, and Claire McQueeny. **Absent:** Dennis Riordan and Michael Ballard. Teresa Chmiel, Administrative Assistant was present for the recording of the minutes.

Call to Order

Chair William Penn called the meeting to order at 7:00pm.

Matters from the Public not on the Agenda

No public comment at this time.

Approval of Minutes

Ms. Ball made a motion, seconded by Ms. McQueeny, to approve the minutes of August 19, 2014 as presented.

5 Ayes (Penn, Ball, McQueeny, Gilpin, and Vaillancourt)

0 Nays

2 Absent (Ballard and Riordan)

Preliminary and Final Review

Robert E. & Judith B. Rose. Plat 8, Lot 262. Application by Robert Rose to construct storage area under a deck.

This property is not within the historic district; therefore no action was needed or taken.

Final Review:

Taylor Geer & Edward J. Stover. Plat 6, Lot 84. Application by Edward Stover to replace window with exterior door.

Edward Stover property owner presented. Mr. Stover explained that he is the new owner at 84 Chapel Street. He wishes to replace the three (3) windows on the west elevation with a six (6) panel steel door as presented in the photographs. He explained the choice of the steel material is for security reasons; the wood trim will match the existing window trim and a granite step similar to the patio on the front will be installed.

Mr. Penn made a motion, seconded by Mr. Vaillancourt to approve the replacement of windows with an exterior door for Plat 6, Lot 84, Taylor Geer and Edward Stover based on the following findings of fact:

- The building is located within the Historic District, but of newer construction; and

- A charming building in the village;
- The exterior trim will be a four (4”) inch wood trim with wood drip cap to match details on other openings;
- The approval is for the door as presented; and
- A granite stoop will be installed.

5 Ayes (Penn, Ball, McQueeney, Gilpin, and Vaillancourt)
2 Absent (Ballard and Riordan)

0 Nays

Craig & Michele Fontaine. Plat 6, Lot 37-1. Application by W. Douglas Gilpin to install an outdoor shower enclosure, conceal a propane tank, removal of window, and relocate exhaust vents.

Mr. Gilpin recused himself as he is the architect of the project for Plat 6, Lot 37-1, Craig & Michele Fontaine.

W. Douglas Gilpin, architect presented on behalf of the owners. Mr. Gilpin explained he is following the suggestions of the Commission to enclose an outdoor shower. The proposed fence material shower enclosure is the same style that HDC approved for this property in two previous applications. The two bathroom vents previously shown on the east and west elevation will be combined and located on the east side of the house. The kitchen exhaust will face towards the hardware store. A window that previously was approved for relocation will be removed entirely. A proposed door will enclose the propane tank.

Mr. Penn made a motion, seconded by Ms. McQueeney, to approve the installation of an outdoor shower enclosure, conceal a propane tank with a door, removal of window, and relocate exhaust vents for Plat 6, Lot 37-1, Craig & Michele Fontaine based on the following findings of fact:

- The building located in the Historic District has had many modifications over the years and currently serves as a private residence;

4 Ayes (Penn, Ball, McQueeney, and Vaillancourt)
2 Absent (Ballard and Riordan)

0 Nays

1 Recuse (Gilpin)

Mr. Gilpin rejoined the meeting.

Correspondence:

Letter dated September 3, 2014 to Town Council from J.T. Pinney re: current signage regulations.

Jay Pinney, business owner of Mahoney’s Clothier addressed the Commission regarding the Notice of Violation issued by Marc Tillson for a prohibited flag. Mr. Pinney explained the importance of the product line and exposure of “Vineyard Vines” flag. The Commission responded that they are in the process of reviewing and proposing changes to the Town of New Shoreham Zoning Ordinance Section 504 Signs.

Old Business

Discuss/Act on revision of the Town of New Shoreham Zoning Ordinance Article 5 – Section 504 – Signs (B).

Mr. Gilpin presented a revision to the Town of New Shoreham Zoning Ordinance Article 5, Section 504, Signs. The Commission discussed the proposed changes. After discussion ensued, a suggestion was made to defer this item to next month to allow Commissioners who were absent an opportunity to review the material. Mr. Gilpin will follow-up with additional revisions.

Update on Notice of Violations issued for illegal/unapproved signage, and banners.

Terri Chmiel updated the Commission on the following Notice of Violations:

- Settlers Rocky Realty LLC (Inn at Old Harbor) received (2) Second Notice of Violation for a tent and banner.
- Topside Café will receive (2) Notice of Violations for the A-frame and banner.
- Moped Man will receive a Notice of Violation for an unscreened vending machine.
- Moped Man (Rebecca's) will receive a Notice of Violation for an A-frame.

Discuss/Act on trash compactors.

No action was taken; Ms. Ball volunteered to research policies in other towns.

New Business

Follow-up on plantings for arbor screening at Esta's Park.

No action was taken.

Adjournment

Ms. Ball made a motion, seconded by Mr. Gilpin, to adjourn the meeting at 8:03pm.

5 Ayes (Penn, Ball, McQueeny, Gilpin, and Vaillancourt)
2 Absent (Ballard and Riordan)

0 Nays

Respectfully submitted,

Teressa L. Chmiel

Administrative Assistant Building & Land Use Department

Approved: October 20, 2014